



Special Board Meeting Minutes
February 28, 2025

The Hamilton County Conservation District Board of Supervisors met on February 28, 2025, via Teams Meeting.

Laura Boyd called the meeting to order and invited everyone to say the Pledge of Allegiance at 10:02 am.

Laura Boyd requested a roll call.

Chairperson	Laura Boyd
Vice-Chairperson	Steven R. Korte
Treasurer	Lisa Soper
Secretary	Kenneth Petren
Program Chairperson	Jane Wittke (Absent)

The following were in attendance: Sara Fehring, Executive Director, and Alison Manning, Ohio Department of Agriculture Area IV Program Specialist.

The agenda has been amended to remove the following:

- Approval to reduce Rachel Cranmer’s hours to part-time with a maximum of 20 hours per week starting March 6th and concluding by June 5th

Agenda Changes/Approval: Lisa Soper moved that the board approve the amended agenda. Steven R. Korte seconded the motion. A roll call vote approved the motion: Laura Boyd, yes; Steven R. Korte, yes; Lisa Soper, yes; Kenneth Petren, yes; and Jane Wittke, absent.

Audience to Visitors: All Hamilton County Conservation District Board meetings are open to the public. The district policy is that anyone wishing to speak during an open board meeting must sign up ten (10) minutes before the start of the meeting. The Board may limit visitor comments to five (5) minutes per speaker and/or topic to ensure adequate time to conduct all business on the agenda.

Jane Wittke arrived at 10:05 am

New Business

1. *Permission to post and conduct interviews for the Marketing and Outreach Coordinator.*

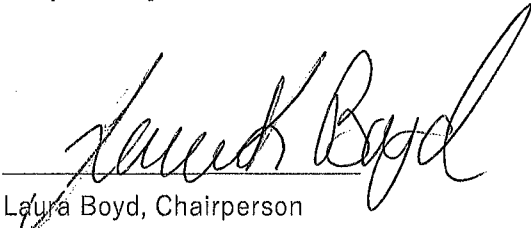
Steven R. Korte moved that the board give permission for the Executive Director to post and conduct interviews for the Marketing and Outreach Coordinator. Jane Wittke seconded the motion.

Discussion followed regarding board member involvement in the interview process.

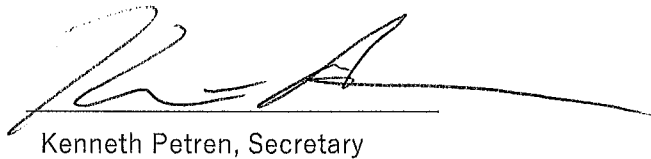
Steven R. Korte moved that the board give permission for the Executive Director to post and conduct interviews for the Marketing and Outreach Coordinator and appoint Jane Wittke to be included in interviews as necessary. Lisa Soper seconded the motion. A roll call vote approved the motion: Laura Boyd, yes; Steven R. Korte, yes; Lisa Soper, yes; Kenneth Petren, yes; and Jane Wittke, yes.

Adjournment: Lisa Soper moved that the board members adjourn the board meeting at 10:11 am. Steven R. Korte seconded the motion. A roll call vote approved the motion: Laura Boyd, yes; Steven R. Korte, yes; Lisa Soper, yes; Kenneth Petren, yes; and Jane Wittke, yes.

Respectfully submitted,



Laura Boyd, Chairperson



Kenneth Petren, Secretary



Sara Fehring, Executive Director