HAMILTON COUNTY
CONSERVATION DISTRICT

ADVANCING SOIL AND WATER SUSTAINABILITY

Special Board Meeting Minutes

Virtual Zoom Meeting

July 24, 2026

Call the Meeting to Order

The Hamilton County Conservation District Board of Supervisors met virtually via Zoom on July 24, 2026.

Kenneth Petren called the meeting to order and invited everyone to say the Pledge of Allegiance at 2:08 pm.

- Kenneth Petren, Chairperson – Present
- Jane Wittke, Vice Chairperson – Present
- Laura Boyd, Treasurer – Present
- Amanda Nurre, Secretary – Present
- Lauren Wulker, Program Chairperson – Present

The following individuals were in attendance

Sara Fehring, Executive Director; Melinda Hartley, Business Service Officer; and Alison Manning, Area IV ODA Program Specialist.

Agenda Changes/Approval

Laura Boyd moved that the board approve the agenda. Jane Wittke seconded the motion. A roll call vote approved the motion: Kenneth Petren, yes; Jane Wittke, yes; Laura Boyd, yes; Amanda Nurre, yes; and Lauren Wulker, yes.

Audience to Visitors

All Hamilton County Conservation District Board meetings are open to the public. It is the policy of the Board of Supervisors of the Hamilton County Conservation District that anyone wishing to speak during the open board meeting must sign up ten (10) minutes before the start of the meeting. The Board may limit visitor comments to two (2) minutes per speaker and/or ten (10) minutes per topic to ensure adequate time to conduct all business on the agenda.

Executive Session – O.R.C. 121.22 (G)(1) – Personnel – Investigation of Employee Complaints

Jane Wittke moved that the board members enter an Executive Session to discuss Personnel – Investigation of Employee Complaints under ORC 121.22(G)(1). Laura Boyd seconded the motion. A roll call vote approved the motion: Kenneth Petren, yes; Jane Wittke, yes; Laura Boyd, yes; Amanda Nurre, yes; and Lauren Wulker, yes.

The executive session started at 2:11 pm.

The Board Members returned to the regular session at 3:07 pm.

Jane Wittke moved that the Board Chair work with Sara Fehring to distribute the letter and survey from the Board to the staff with a response from the staff by August 10, 2026. Laura Boyd seconded the motion. A roll call vote approved the motion: Kenneth Petren, yes; Jane Wittke, yes; Laura Boyd, yes; Amanda Nurre, yes; and Lauren Wulker, yes.

Adjournment

Jane Wittke moved that the board members adjourn the board meeting at 3:12 pm Amanda Nurre seconded the motion. A roll call vote approved the motion: Kenneth Petren, yes; Jane Wittke, yes; Laura Boyd, yes; Amanda Nurre, yes; and Lauren Wulker, yes.

Respectfully submitted,

Kenneth Petren, Chairperson

Amanda Nurre, Secretary

Melinda Hartley, Business Service Officer